

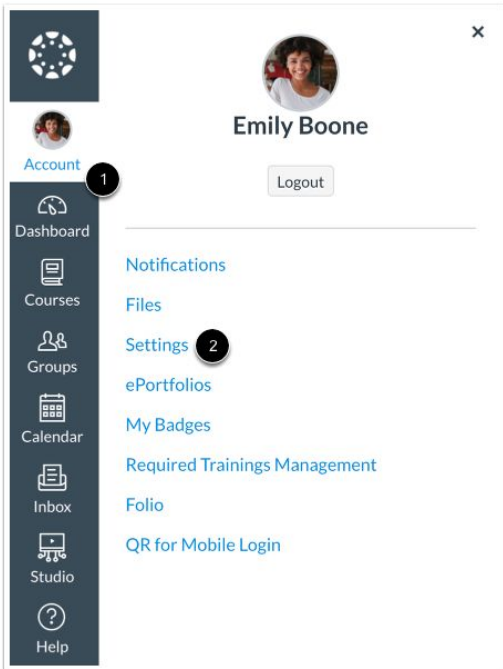
# Generating A Pairing Code As a Student

Codes are good for seven days or one login. They are case sensitive.

\*You may want to complete this process with your student while they are logged in to Canvas.

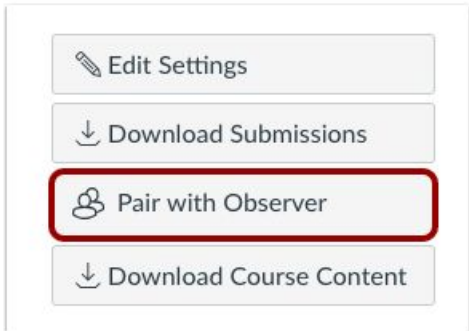
1. Login to Canvas
2. Click Account in Navigation Bar on the left.
3. Choose Settings.
4. On the right hand side of the screen, click Pair with Observer.
5. Note the code.

### Open Settings



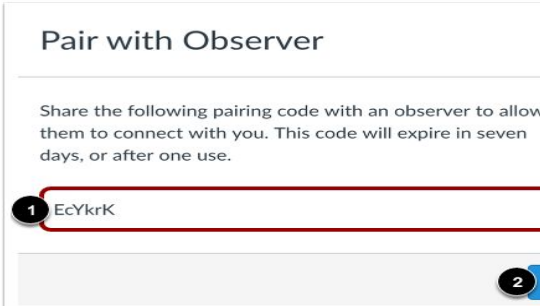
In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

### Pair with Observer



Click the **Pair with Observer** button.

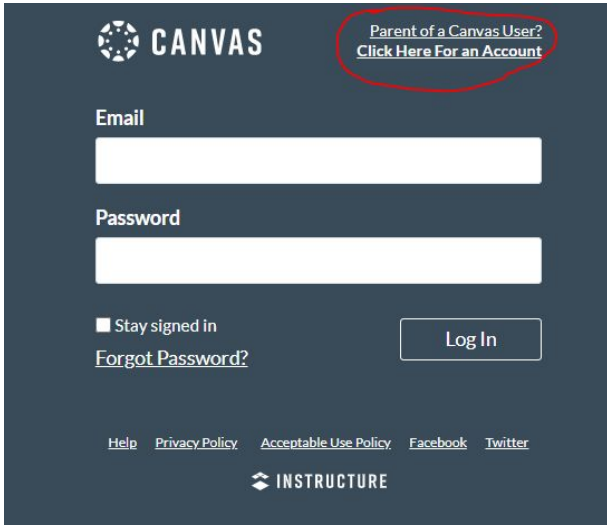
### Copy Pairing Code



# Creating Canvas Parent Accounts on a Computer

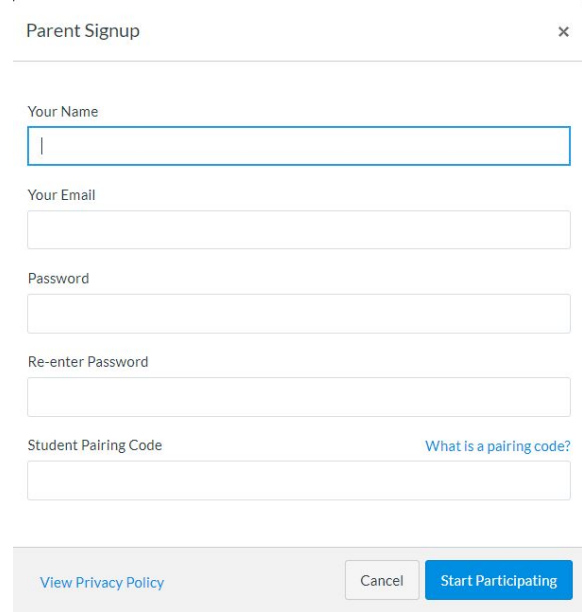
\*You will need a pairing code from your student. (See directions on back)

- 1** Go to <http://botetourt.instructure.com/login/canvas>  
Select Click Here For an Account



The screenshot shows the Canvas login interface. At the top left is the Canvas logo. Below it are input fields for 'Email' and 'Password'. There is a checkbox for 'Stay signed in' and a 'Log In' button. A link for 'Forgot Password?' is also present. At the bottom, there are links for 'Help', 'Privacy Policy', 'Acceptable Use Policy', 'Facebook', and 'Twitter', along with the 'INSTRUCTURE' logo. A red circle highlights the link 'Parent of a Canvas User? Click Here For an Account' in the top right corner.

- 2** Enter your name, email address, and a password to create an account. You will need to enter your student's pairing code. **(See back for instructions)**  
Click on Start Participating.



The screenshot shows a 'Parent Signup' form. It includes input fields for 'Your Name', 'Your Email', 'Password', and 'Re-enter Password'. There is also a 'Student Pairing Code' field with a link 'What is a pairing code?'. At the bottom, there are three buttons: 'View Privacy Policy', 'Cancel', and 'Start Participating'.

- 3**
- View All Courses
  - Communicate with teachers using Inbox
  - Use Calendar to view Assignments and Events



\*Consult PowerSchool Parent Portal to check grades

- 4**  
Add other students from Account Settings, Observing.  
Change your Notification settings here also.



The screenshot shows the 'Observing' settings page for 'Leah Stephenson'. It includes a 'Student Pairing Code' input field and a blue '+ Student' button. There are also links for 'Notifications', 'Files', and 'Settings'.